



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 AUGUST 2019 - 30 NOVEMBER 2019

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Dwayne Johnson
Chief Executive

FORWARD PLAN INDEX OF ITEMS

| Item Heading | Officer Contact | Page No |
|---|--|---------|
| Adult Social Care - Residential & Nursing Care Sector | Neil Watson neil.watson@sefton.gov.uk Tel: 0151 934 3744 | 4 |
| 0-19 Healthy Child Programme | Julie Murray julie.murray@sefton.gov.uk Tel: 0151 934 3343 | 5 |
| Playing Pitch Strategy Update - Approval | Andrea O'Connor andrea.oconnor@sefton.gov.uk | 6 |
| Borough of Culture 2020 | Stephen Watson stephen.watson@sefton.gov.uk | 7 |
| Strategic Housing Market Assessment Update 2019 | Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558 | 8 |
| Strategic Partnership in Leisure Sector | Stephen Watson stephen.watson@sefton.gov.uk | 9 |
| Crosby Lakeside Redevelopment Project | Nicky Owen nicky.owen@sefton.gov.uk | 10 |
| Hospitality Asset Improvements and Operations | Kate Edgar kate.edgar@sefton.gov.uk | 11 |
| Southport Theatre and Convention Centre Early E-Procurement | Kate Edgar kate.edgar@sefton.gov.uk | 12 |
| Revenue and Capital Budget Update 2019/20 | Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106 | 13 |
| Revenue and Capital Budget Update 2019/20 | Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106 | 14 |
| Revenue and Capital Budget Update 2019/20 | Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106 | 15 |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

| | |
|---------------------------------|--|
| Details of Decision to be taken | Adult Social Care - Residential & Nursing Care Sector To update Cabinet on work taking place on this sector and to seek approval to commence a review of the way in which the Council makes payments to the care home sector |
| Decision Maker | Cabinet |
| Decision Expected | 5 Sep 2019 Decision due date for Cabinet changed from 20/06/2019 to |

| | | | | |
|---|---|-----|------------------|-----|
| | 05/09/2019. Reason: to allow alignment to the Council budget processes | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Adult Social Care | | | |
| Persons/Organisations to be Consulted | Officers and key stakeholders | | | |
| Method(s) of Consultation | Consultation has taken place via meetings and benchmarking approach with other local authorities. Following the decision there will be further wider engagement with the sector to inform a final report for Cabinet. | | | |
| List of Background Documents to be Considered by Decision-maker | Adult Social Care - Residential & Nursing Care Sector | | | |
| Contact Officer(s) details | Neil Watson neil.watson@sefton.gov.uk Tel: 0151 934 3744 | | | |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

| | | | | |
|---------------------------------|---|-----|------------------|-----|
| Details of Decision to be taken | 0-19 Healthy Child Programme Service review outcomes and future procurement options | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 5 Sep 2019 | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Children's Services and Safeguarding | | | |

| | |
|---|--|
| Persons/Organisations to be Consulted | Public Engagement and Consultation Panel; Partners and wider stakeholders; Young People; Parents; Staff; Cabinet Member – Children’s Services and Safeguarding |
| Method(s) of Consultation | Meetings; Emails; Workshops and Focus Groups; Online Questionnaire |
| List of Background Documents to be Considered by Decision-maker | 0-19 Healthy Child Programme |
| Contact Officer(s) details | Julie Murray julie.murray@sefton.gov.uk Tel: 0151 934 3343 |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

| | | | | |
|---|---|-----|------------------|----|
| Details of Decision to be taken | Playing Pitch Strategy Update - Approval Approval of the Playing Pitch Strategy Update. This document results from a review and subsequent update of the 2016 Sefton Playing Pitch Strategy, in line with Sport England guidance. | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 5 Sep 2019 Decision due date for Cabinet changed from 25/07/2019 to 05/09/2019. Reason: to allow the Playing Pitch Strategy Steering Group to consider the Strategy | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | No |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Persons/Organisations to be Consulted | Playing Pitch Strategy Steering Group Partners | | | |
| Method(s) of Consultation | Meetings, emails and written correspondence | | | |
| List of Background Documents to be Considered by Decision-maker | Playing Pitch Strategy Update - approval | | | |

| | |
|----------------------------|--|
| Contact Officer(s) details | Andrea O'Connor andrea.oconnor@sefton.gov.uk |
|----------------------------|--|

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

| | | | | |
|---|--|-----|------------------|-----|
| Details of Decision to be taken | Borough of Culture 2020 To approve approach and business plan for Sefton's role as the LCR's Borough of Culture in 2020 | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 5 Sep 2019 Decision due date for Cabinet changed from 20/06/2019 to 05/09/2019. Reason: Delays to discussions with the Liverpool City Region and the Arts Council regarding the approach to funding opportunities | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Persons/Organisations to be Consulted | External partners and communities | | | |
| Method(s) of Consultation | Informal meetings, social media engagement | | | |
| List of Background Documents to be Considered by Decision-maker | Borough of Culture 2020 | | | |
| Contact Officer(s) details | Stephen Watson stephen.watson@sefton.gov.uk | | | |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

| | |
|---------------------------------|--|
| Details of Decision to be taken | Strategic Housing Market Assessment Update 2019 Reporting on the findings of the Strategic Housing Market Assessment Update 2019 and setting out the implications for implementation of the housing policies in the Council's Local Plan |
|---------------------------------|--|

| | | | | |
|---|---|----|------------------|-----|
| Decision Maker | Cabinet | | | |
| Decision Expected | 5 Sep 2019 | | | |
| Key Decision Criteria | Financial | No | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Persons/Organisations to be Consulted | Relevant Cabinet Members; Registered Providers of Affordable Housing; Developers/Landowners; Public | | | |
| Method(s) of Consultation | Draft Strategic Housing Market Assessment Update 2019 to be made available for comment prior to its completion. | | | |
| List of Background Documents to be Considered by Decision-maker | Strategic Housing Market Assessment Update 2019 | | | |
| Contact Officer(s) details | Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558 | | | |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

| | | | | |
|---------------------------------|--|-----|------------------|-----|
| Details of Decision to be taken | Strategic Partnership in Leisure Sector Establishment of a strategic partnership with an external organisation in the leisure sector, to lead redevelopment project opportunity in Southport, focused on economic and social value | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 3 Oct 2019 Decision due date for Cabinet changed from 05/09/2019 to 03/10/2019. Reason: to allow ongoing discussions regarding options with the counterparty | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |

| | |
|---|--|
| Wards Affected | All Wards |
| Scrutiny Committee Area | Regeneration and Skills |
| Persons/Organisations to be Consulted | Partner agencies and industry specialists |
| Method(s) of Consultation | Due diligence and collaborative business planning meetings |
| List of Background Documents to be Considered by Decision-maker | Strategic partnership in leisure sector |
| Contact Officer(s) details | Stephen Watson stephen.watson@sefton.gov.uk |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

| | | | | |
|---------------------------------------|--|-----|------------------|----|
| Details of Decision to be taken | <p>Crosby Lakeside Redevelopment Project The Crosby Lakeside Activity Centre (CLAC) is a strategic Sefton Council owned asset in a key coastal location. The Centre provides facilities for water sports, gym and related leisure ('Leisure Activities') as well as hotel accommodation, events hosting and a bistro ('Hospitality Offer'). Originally designed as a fully accessible water sports centre the building suffers from a lack of coherence and its commerciality is not fully realised.</p> | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 5 Sep 2019 Decision due date for Cabinet changed from 25/07/2019 to 05/09/2019. Reason: to allow additional time for the collation of information in respect of the Project | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | No |
| Exempt Report | Fully exempt | | | |
| Wards Affected | Church | | | |
| Scrutiny Committee Area | Regulatory, Compliance and Corporate Services | | | |
| Persons/Organisations to be Consulted | Informal consultation with key members through meetings and formal consultation through Strategic Capital Investment Group. Formal consultation with senior officers through Growth Board and Elected Leadership Team. | | | |

| | |
|---|---|
| Method(s) of Consultation | The project has been taken to Growth Board, Elected Leadership Team and Strategic Capital Investment Group meetings for consultation and informal consultation with key Members has also taken place. |
| List of Background Documents to be Considered by Decision-maker | Crosby Lakeside Redevelopment Project |
| Contact Officer(s) details | Nicky Owen nicky.owen@sefton.gov.uk |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

| | | | | |
|---|---|-----|------------------|-----|
| Details of Decision to be taken | Hospitality Asset Improvements and Operations Hospitality Asset Improvements and Operations in respect of the Sands Public House and Whitehouse Café including building and re-development | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 5 Sep 2019 Decision due date for Cabinet changed from 25/07/2019 to 05/09/2019. Reason: the wider Hospitality model will be considered after and in light of the final proposals for Crosby Lakeside are agreed with Cabinet | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Fully exempt | | | |
| Wards Affected | Ainsdale; Cambridge | | | |
| Scrutiny Committee Area | Regulatory, Compliance and Corporate Services | | | |
| Persons/Organisations to be Consulted | Officers of the Council | | | |
| Method(s) of Consultation | Emails, meetings, telephone calls | | | |
| List of Background Documents to be Considered by Decision-maker | Hospitality Asset Improvements and Operations | | | |
| Contact Officer(s) details | Kate Edgar kate.edgar@sefton.gov.uk | | | |

**SEFTON METROPOLITAN BOROUGH COUNCIL
FORWARD PLAN**

| | | | | |
|---|---|-----|------------------|----|
| Details of Decision to be taken | Southport Theatre and Convention Centre Early E-Procurement Options for the early procurement of a long-term partner at the Southport Theatre and Convention Centre | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 5 Sep 2019 Decision due date for Cabinet changed from 25/07/2019 to 05/09/2019. Reason: Options for the procurement of a long-term partner are still being considered | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | No |
| Exempt Report | Fully exempt | | | |
| Wards Affected | Cambridge | | | |
| Scrutiny Committee Area | Regulatory, Compliance and Corporate Services | | | |
| Persons/Organisations to be Consulted | Officers of the Council | | | |
| Method(s) of Consultation | Emails, telephone calls, meetings | | | |
| List of Background Documents to be Considered by Decision-maker | STCC early re-procurement | | | |
| Contact Officer(s) details | Kate Edgar kate.edgar@sefton.gov.uk | | | |

**SEFTON METROPOLITAN BOROUGH COUNCIL
FORWARD PLAN**

| | |
|---------------------------------|---|
| Details of Decision to be taken | Revenue and Capital Budget Update 2019/20 Budget Monitoring Position for Revenue and Capital (based on July 2019) |
| Decision Maker | Cabinet |

| | | | | |
|---|--|-----|------------------|-----|
| Decision Expected | 5 Sep 2019 | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regulatory, Compliance and Corporate Services | | | |
| Persons/Organisations to be Consulted | Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate. | | | |
| Method(s) of Consultation | Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate). | | | |
| List of Background Documents to be Considered by Decision-maker | Revenue and Capital Budget Update 2019/20 | | | |
| Contact Officer(s) details | Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106 | | | |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

| | | | | |
|---------------------------------|---|-----|------------------|-----|
| Details of Decision to be taken | Revenue and Capital Budget Update 2019/20 Budget Monitoring Position for Revenue and Capital (based on August 2019) | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 3 Oct 2019 | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regulatory, Compliance and Corporate Services | | | |
| Persons/Organisations to be | Cabinet, Chief Executive, Strategic Leadership Board, | | | |

| | |
|---|--|
| Consulted | Trade Unions, Staff and relevant organisations as appropriate. |
| Method(s) of Consultation | Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate). |
| List of Background Documents to be Considered by Decision-maker | Revenue and Capital Budget Update 2019/20 |
| Contact Officer(s) details | Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106 |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

| | | | | |
|---|--|-----|------------------|-----|
| Details of Decision to be taken | Revenue and Capital Budget Update 2019/20 Budget Monitoring Position for Revenue and Capital (based on September 2019) | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 7 Nov 2019 | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regulatory, Compliance and Corporate Services | | | |
| Persons/Organisations to be Consulted | Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate. | | | |
| Method(s) of Consultation | Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate). | | | |
| List of Background Documents to be Considered by Decision-maker | Revenue and Capital Budget Update 2019/20 | | | |
| Contact Officer(s) details | Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106 | | | |

